

ALA Councilor

Elected Position

Description

ALA Council Description

The American Library Association (ALA) provides that each state, provincial and territorial chapter is entitled to one councilor elected by the members of the chapter.

- Council is the governing body of ALA. It delegates to the divisions of the association authority to plan and carry out programs and activities in accordance with policy established by the Council.
- Two meetings are required each year, one at annual conference and one not less than three months prior to the association meeting (Midwinter).

WLA Description

The ALA Councilor is elected by a majority of ballots cast by WLA membership.

- Voting member of the WLA Board
- Term of office is three years; incumbent may run for one additional term
- Candidate must be members of WLA and individual members of ALA
- The position is reimbursed for attendance at the Midwinter and Annual Conferences of ALA up to the designated stipend amount in the WLA Board-approved budget

Responsibilities

Participate in Board activities and communications

- Attend quarterly WLA Board meetings, leadership retreats, and annual conferences
 - Three Board meetings are online and one is in-person at the annual conference
 - Annual leadership retreat is in-person
 - ALA Councilor is encouraged to attend WLA events such as the annual conference, WA Library Legislative Day, etc.
- Read and respond appropriately to Board emails and attend ad hoc Board meetings if scheduled
- Familiarize yourself with the issues before the Board and prepare in advance for decision-making and policy formation
- Participate in the annual Board self-review process and executive management performance evaluation
- Support WLA strategic planning process and special projects as requested by WLA Board

Act as representative and liaison between WLA and ALA

- Report on issues and actions of ALA to WLA Board
- Attend ALA Midwinter and Annual Conferences, and participate in all ALA Council meetings as a voting Council member representing the Washington Chapter of ALA
- Prepare annual written report of ALA activities and issues for distribution at the WLA annual conference

Promote membership and interest in ALA and its activities

- Disseminate information about ALA activities, conference, and membership to WLA members
- Arrange for and staff an ALA information exhibit at WLA conference
- Inform membership of ALA activities and issues through WLA publications, including every issue of *Alki*

Provide leadership to committees as needed

- May be assigned as Board Liaison to a committee, expected to serve as an active, ongoing member of at least one committee; attend all meetings of the committee plus individual committee task completion
- Submit reports to the WLA Board about Division on issues and actions of committee