

Pacific Northwest Library Association (PNLA) Representative

Appointed Position

Description

PNLA Representative is appointed by the WLA President

- Non-voting, advisory member of the WLA Board
- Term of office is two years; incumbent may be appointed for one additional term
- The position is reimbursed for attendance at PNLA and/or WLA Conferences and PNLA and/or WLA Board meetings up to the designated stipend amount in the WLA Board-approved budget
- Candidate must be a member of WLA and PNLA

Responsibilities

Participate in WLA Board activities and communications

- Attend Board meetings and WLA events as able
 - Four online board meetings
 - Annual leadership retreat is in-person
 - The PNLA Representative is encouraged to attend WLA events such as the annual conference, WA Library Legislative Day, etc.
- Submit quarterly leadership report to WLA Board ahead of WLA Board meetings
- Read and respond appropriately to Board emails and attend ad hoc Board meetings if scheduled
- Familiarize yourself with the issues before the Board and prepare in advance for discussion and decision-making
- Support WLA strategic planning process and special projects as requested by WLA Board

Act as liaison between WLA and PNLA

- As able, attend WLA Board meetings and retreats, annual conference, and other meetings related to statewide planning, reporting on issues and actions of PNLA
- Participate in quarterly online PNLA Board meetings as a voting Board member, promote membership and interest in PNLA services and activities
- Provide information about PNLA activities to WLA members
- Provide information on WLA activities and state legislation affecting libraries to PNLA board members
- Serve on PNLA committees and teams as needed by the organization and requested by the PNLA executive board; this may include conference planning, marketing, and program development.
- Promote the Young Readers Choice Awards (YRCA) program to WLA members and ensure WLA has at least one member on the YRCA committee
- Suggest names of WLA members and Washington library professionals who might serve in PNLA leadership positions
- Attend PNLA conferences and participate in presentations.